

VisionR Module  
**Invoices**



*This module is used to manage incoming and outgoing invoices. All payments can be documented. E-mail reports and notifications helps control payment targets. Linking invoices to orders and contracts is helpful for better management of income and expenses.*

## Description

The VisionR module "Invoices" is used to manage incoming and outgoing invoices.

Payments are attached to the invoices. Payment status and payment targets are easy to track.

There is a payment reminder, which generates printable layout or e-mail notification.

Invoices can be attached to online orders, projects, private persons or companies.

## Functional overview

- management of incoming and outgoing invoices
- incoming and outgoing payments
- payment reminders
- usage for multiple company units in different locations and in different languages
- link to budgets and costs
- invoice grouping by customer / vendor / project
- management of bank accounts

## Options

- Payment reminders as e-mail notification
- Invoices as attachment to orders, contracts or projects
- Interface for automatic generation of bank transfers

## Technical details

- all invoice, payment and reminder properties can be adjusted to the customer's needs
- layout changes are possible
- automatically generated e-mails on status changes (status tracking)
- complete internationalisation

## User roles

- **Normal user**  
has read access to it's own invoices
- **Invoice administrator**  
can change invoice and payment reminder data
- **Payment administrator**  
can change payment data
- **Administrator**  
can change all invoice data