

VisionR Module
Orders



This module defines different types of orders (work orders, material orders, catering orders etc.). There are e-mail notification on status changes. Linking orders to the assets and budgets gives a complete cost overview.

Description

The VisionR module "Orders" is used to manage different kinds of material and work orders.

Orders can be attached to workflows, defined in other VisionR modules (e.g. Reservations, Maintenance, Helpdesk etc.).

Status tracking via e-mail helps processing an order. Orders are represented hierarchically in an extendable order type structure. Sub-orders can be used to define dependencies in processing an order. Predefined standard orders can be used to fill in required information on creating a new order.

VisionR can handle work orders in different locations and in different languages.

Functional overview

- management of different types of orders
- hierarchical representation
- sub-orders
- predefined standard orders
- order archive
- work orders in different locations

Options

- Link to contracts
- Link to cost centers and budgets
- Link to helpdesk
- Link to reservations for cleaning, catering or space arrangement changes
- Link to projects
- E-mail notification on exceeding budgets / predefined costs

Technical details

- all order properties can be adjusted to the customer's needs
- layout changes are possible
- automatically generated e-mails on status changes (status tracking)
- complete internationalisation

User roles

- **Notifier**
can create new orders;
has an overview of their own orders
- **Coordinator**
has read/write access to the orders they are responsible for handling;
can make status changes
- **Contractor**
has online access to orders they have to execute
- **Order administrator**
has access to all order data;
can create predefined standard orders